

## Assurance Associate

---

### ABOUT AGH:

As one of the top 225 CPA and advisory firms in the U.S., AGH has been serving closely held and privately-owned entrepreneurial firms and public sector organizations for more than 80 years. AGH is based in the central U.S., but the firm's reach and specialized expertise available to clients spans the globe. AGH's more than 130 professionals serve as trusted advisors and provide clients with a broad portfolio of tax, assurance and advisory services.

### A BEST PLACES WORK CULTURE:

To recruit and retain the top-notch talent that differentiates AGH in helping our clients succeed, we consciously work to make and keep AGH an employer of choice. We provide our employees with a culture of learning and development, contribution, collaboration and community involvement. AGH has been named one of the 100 Best Accounting Firms to Work For by Accounting Today and Best Companies Group on nine occasions. No other firm in the region has earned so many consecutive placements on this distinguished list.

### POSITION SUMMARY:

The Assurance Associate will work collaboratively with the members of a growing team. This position will be responsible for assisting and completing client engagements, while developing strong working relationships with clients built around understanding their business and challenges.

### ESSENTIAL RESPONSIBILITIES:

- Gains understanding of clients' needs and expectations, their business and industry
- Assists in planning and conducting the audit, review and compilation tasks in a timely manner
- Maintains a good working relationship with clients
- Works with team to identify and resolve any client issues
- Assesses risks and evaluates the client internal control structures
- Delegates effectively based on risk, engagement status, and staff development opportunities
- Assists firm management in preparing engagement reports of findings and recommendations
- Willingness and availability to travel to serve clients

### QUALIFICATIONS:

- Bachelor's degree in accounting or related field required
- CPA or eligibility for CPA required
- One to five years of experience preferred
- Proven attention to detail
- Ability to communicate to all levels of employees and clients
- Strong problem solving skills
- Excellent decision making skills
- Proven time management skills
- Demonstrated ability to work as a team member while also being able to work independently
- Proficient in Microsoft Word, Excel and Outlook, including data manipulation



## WHY WORK FOR US:

At AGH, you will find an environment where good work is rewarded and growth is valued. AGH offers competitive wages to qualified individuals and the opportunity to grow professionally and personally through diverse work experience and formal training. Our top five people initiatives are:

- A challenging variety of work in a continuous learning environment
- Career/life integration
- Flexible work environment with great opportunity for advancement
- Ability to make a difference with clients and influence the AGH culture
- Individualized career pathing



WICHITA BUSINESS JOURNAL

